



Volunteer Application

Please print legibly. Complete all sections to be considered.

1. Contact Information (All fields are required)

Full Name: _____

Address: _____

Telephone: _____

E-mail: _____

2. Demographic Information

Student: School: _____

Full time (12 hours or more) Part-time (11 hours or less)

Retired

Income-limited Professional: Job Title: _____

Organization: _____

3. Work Schedule

Desired Day(s) to work:

Wednesday, March 26, 8:00 AM - 5:30 PM (1 hour lunch break) This option allows you to attend conference sessions Thursday-Sunday

Thursday, March 27 7:30-6:15 PM (1 hour lunch break) This option allows you to attend conference sessions Friday, Saturday, Sunday

Friday, March 28, 7:30 AM-6:15 PM (1 hour lunch break) This option allows you to attend conference sessions Thursday, Saturday and Sunday

Saturday, March 29, 7:30 AM-1:00 PM This option allows you to attend ½ day Saturday and all activities on Sunday

Saturday, March 29, Noon- 6:30 PM This option allows you to attend ½ day Saturday and all activities on Sunday

Sunday, March 30, 7:30-noon This option is for volunteer service only.

**If you choose to volunteer a full day on Wednesday, Thursday OR Friday you may attend all conference sessions (not including Preconference Events)*

**If you choose to volunteer a half day on Saturday you may attend the all sessions outside of your assignment on Saturday and Sunday.*

**If you choose to volunteer on Sunday, we appreciate your volunteer service for the day.*

4. Application Questionnaire

- a. Briefly tell us why you should be chosen to volunteer if you are requesting a waiver of the registration fee:

- b. Please indicate your preference Your preference for the following job duties. For the preferred jobs you select, please indicate your past experience or skills that will ensure you are able to successfully fulfill the duties.

- Room Monitor** (for workshop session monitors: Ensure faculty needs are met; ensure room has been freshened, test equipment and call for assistance if needed; check badges of attendees as they enter and ask those without valid badges to return to Registration; make note of faculty attendance and numbers of audience members, complete provided evaluation for each the faculty presentation; for poster session monitors: Verify the correct posters are in good repair and in place based on provided diagram; assist presenters and attendees in locating the posters of interest; check badges of attendees in the area and ask those without valid badges to return to Registration.)

Experience/Skills as a Room Monitor:

- Conference Guides and Greeters Wednesday only** (greet and direct attendees to Hill Day buses or events; Ensure all have valid tickets and if not direct them to registration; assist with other event duties- 2 volunteers needed).

Experience/Skills as Conference Guide/Greeter:

- Program Exchange Monitors- Saturday only** (Announce procedures to participants; direct the ending and beginning of discussions every 20 minutes by ringing a bell and announcing the time to change to the next Program Exchange table for a different presentation; check badges of attendees as they enter and ask those without badges to return to Registration.)

Experience/Skills as Program Exchange Monitor:

Thank you for your interest in volunteering at the Aging in America Conference. Please fax this completed form to Nancy Decia at (415) 495-6509 by February 14, 2008.

A staff person will contact you with additional questions or to review your assignment.